



SHATTUCK·ST.MARY'S

SHATTUCK-ST. MARY'S SCHOOL

SAFELY THROUGH THE ARCH

Addendum to Employee Health Screening

Time Period: December 4, 2020 - January 10, 2021

This addendum to the Shattuck-St. Mary's Safely Through the Arch is made to accommodate the current population on campus during the time period of December 4, 2020 through January 10, 2021. The Employee Health Screening policy will resume back to the current policy in the Safely Through the Arch Policy on January 11, 2021.

This addendum amends and modifies the existing Employee Health Screening process as follows:

1: Screening will continue on a daily basis Monday through Sunday.

2: We are moving to one screening location Monday through Friday. Screening will take place in the Fayfield Lobby.

3: Screening times Monday through Friday are:

- 7:00 - 9:00 am
- 12:00 - 1:00 pm

4: We will have one screening location on Saturday and Sunday. Screening will take place inside the loading dock on the backside of the school using the Ring Doorbell. The administrative team will be the virtual screeners.

- Employees will need a fob to enter in the door at the loading dock or any other campus door. If entering through a door not located at the loading dock, the employee must go straight to the loading dock for virtual screening. The employee should not go into the dining hall, get mail, go to an office or classroom before their virtual screening takes place.
- The Ring unit can be found by the elevator along with the instructions for checking in for a virtual health screening.
- There will be weekend wristbands available below the ring doorbell. Every employee must still wear the appropriate color wristband each day.
- Employees should continue to self monitor each day prior to coming into the academic buildings. They should contact Tristen Brown or Erin Sellner if they have any health concerns related to COVID-19 prior to screening.